

REGISTERING FOR NON-LAW CLASS(ES)

Students register online through the university system of ISIS (<http://isis.uiowa.edu>).

Please:

1) Complete this sheet and turn it into the Administrative Office, Room 280. Dean Crain will sign and give the original back to you and a copy to Deb Paul. If there are problems or questions, she will contact you. 2) If you wish the course to be listed as a "P" or "F" rather than a letter grade, you must take a pink "grading option" sheet to the instructor at or after the first class (Available in Dean's Office) and turn it in to Deb Paul by the University's deadline. 3) Independent of this approval process, you should register on ISIS for this course at your designated time to secure a seat.

The College's policy on courses taken outside the law school is printed below. Please review it.

Students taking courses outside the College of Law must obtain permission from the Dean of Students in order for the credits to be applied to the J.D. The permission request must be submitted in writing on this form. Students should register for the course on ISIS to secure a seat in the class in addition to seeking permission. If "special permission of the instructor" is indicated in the course listing, contact the instructor (or designated individual) for the permission number, which you will enter when you register.

Co-curricular and non-law hours: a student may apply a maximum of six academic credits earned through participation in co-curricular activities and/or non-law classes. Such courses will be approved if they either contribute directly to the professional competency of the law student or if they provide additional perspective that will directly broaden the student's understanding of law, the legal process, or any particular legal subject.

The following limitations on accreditation of non-Law College courses apply:

- (a) Students must provide the Dean of Students with a course description of the proposed non-Law College class.
- (b) No course may be taken in another part of the University if its subject matter duplicates that of a course offered by the College of Law.
- (c) All courses must be one-hundred (100) level and considered upper division by the college offering the course. However, if a student can present a compelling argument demonstrating how a particular lower level course will specifically benefit his or her legal education, that course may be approved for law school credit.
- (d) No student shall repeat a course taken as an undergraduate or graduate student in another department.
- (e) Grades earned in non-law courses will be recorded on the student's transcripts unless pass/fail status is specifically requested and approved by the department offering the course. Such grades, however, will not be used in computing a law student's cumulative average. A "pass" or minimum grade of C- is required for law school credit.
- (f) Under no circumstances will on-line courses be accepted for law school credit.

UNIVERSITY OF IOWA COLLEGE OF LAW
REQUEST FORM FOR NON-LAW CLASS(ES)

Co-curricular and non-law hours: a student may apply a maximum of six academic credits earned through participation in co-curricular activities and/or non-law classes.

1. Name _____ Telephone _____

2. Student ID# _____ E-Mail _____

3. Semester Requested _____ Class Year _____

4. Are you a joint degree candidate? Yes ___ No ___

5. Proposed non-law course: _____ Title _____

Department _____

Course # _____

Is this a Web-based ___? OR Correspondence course ___?

Please attach a paper copy of the course description from ISIS.

6. What was your undergraduate major? _____

7. Does this course replicate or overlap with any course you took in undergraduate school? Yes ___ No ___ Explain: _____

8. How would this course directly contribute to your professional competency as an attorney, or provide additional perspective that would broaden your understanding of law, the legal process, or any particular legal subject? _____

Permission Granted: Yes ___
No ___

Carin N. Crain, Associate Dean

Reason: _____