



COLLEGE OF LAW

Office of Career Services
299 Boyd Law Building
Iowa City, Iowa 52242-1113
319-335-9011 Fax 319-335-9019

Alumni Employment Bulletin

Wednesday, November 11, 2009



Employers using placement services of The University of Iowa College of Law may not discriminate in their recruitment or hiring of Iowa law students on the basis of race, color, gender, religion, national origin, age, disability, sexual orientation. As an institution, the law school requires employers to assent to these equal opportunity principles. For questions, contact the Career Services office at law-careerservices@uiowa.edu.



LEXIS

Contact Customer Service at 800.45LEXIS. In order to get this month's LEXIS ID and password, contact the Career Services Office at (319)335-9011 or email your request to law-careerservices@uiowa.edu.

WESTLAW



Recent law school graduates can use their Westlaw passwords for up to six months after graduation to access career databases. These include all of the WLD (West Legal Directory) databases, the Almanac of the Federal Judiciary, the Directory of Bankruptcy Attorneys, and the Directory of Corporate Counsel. If you need assistance, contact the Westlaw representative for the Iowa Law School, Ms. Mary Walsh via email mary.walsh@thomsom.com.



USAJOBS

USAJOBS is the official job site of the United States Federal Government. It is your one-stop source for Federal jobs and employment information. www.USAJOBS.gov

Juvenile Justice Fellowship

Loyola University Law School (Los Angeles, CA)

Position Type: Summer, Fellowship

Geographic Preference (s): West (CA, NV, UT, CO, MT, WY)

Description: The Loyola Law School Center for Juvenile Law and Policy is seeking applications for a post-graduate fellowship in the Centers Juvenile Justice clinic. The fellowship is designed for attorneys who possess a demonstrated interest in indigent juvenile defense and juvenile justice issues. The fellowship is a two-year appointment, beginning on August 1, 2010. The fellowship is designed to provide a welldeveloped practical skill set as well as clinical teaching experience.

The Center is a legal clinic that brings public service, education and advocacy together to improve the quality of legal services provided to youth in the juvenile delinquency system. The clinic provides free legal services to children in the Los Angeles delinquency courts while providing students with vital litigation skills and the opportunity to practice in the public interest.

In the Fall of the first year, the fellow will participate in a year-long academic program designed to develop litigation and trial advocacy skills with a focus on criminal and delinquency defense. Beginning in the Fall semester, the fellow will begin representing clients in the delinquency courts, under the direction of the Centers clinical supervisors.

In the second year, the fellow will be expected to take on an increased workload and be asked to work independently. The fellow will also have an opportunity to design and teach modules of the classroom component of the clinic and will be expected to collaborate extensively in the simulated exercises.

The fellow will have an opportunity to spend two years developing skills as a criminal litigator as well as a clinical instructor. The fellow can expect to be exposed to a broad range of juvenile justice issues and will be expected to participate in initiatives undertaken by the Center. Recent graduates will be considered, but must be sworn in to the California Bar by December 2010. Preference will be given to applicants who, on the date of the appointment, will have been practicing attorneys for at least two years. Candidates must possess strong academic credentials, strong written and oral communication skills and a demonstrated commitment to public interest lawyering. Supervisory experience is desirable.

The salary is competitive with other public interest fellowships and will be based on the number of years of legal experience. Fellows receive a generous benefits package provided by Loyola Marymount University.

Desired Class Level: L3, Alumni

Posting Date: September 8, 2009

Expiration Date: November 13, 2009

Contact: Ms. Roxanne Hill

Clinical Supervisor
The Loyola Law School Center for Juvenile Law and Policy 919 Albany Street
Los Angeles, California 90015

Resume Other (see below)
Receipt:

How to Applicants should submit the following:

- Apply:**
- Personal statement of no more than 750 words describing the applicants relevant experience, interest in juvenile criminal defense and an explanation of how the fellowship fits within the applicants professional goals
 - Resume
 - Writing sample of 10 V 15 pages
 - Three letters of recommendation mailed directly to the school from the author
 - Law school transcript

Applications must be received by November 13, 2009, and addressed to:

Roxanne K. T. Hill
Juvenile Justice Fellowship
Center for Juvenile Law and Policy
Loyola Law School
919 Albany Street
Los Angeles, CA 90015
cjlj@lls.edu

No telephone calls please.

ID: 2584

Patent Law Firm seeks Summer Associates, Associates and Partners

Beem Patent Law Firm (Chicago, IL)

Position Type: Full-time, Summer

Practice Area(s): Intellectual Property

Geographic Preference (s): Midwest (KY, WV, OH, IN, MI, IL, MO, MN, WI)

Description: Beem Patent Law Firm, located in downtown Chicago, seeks summer associates, associates and partners for entrepreneurial, dynamic practice of patent law and litigation. Beem Patent Law Firm offers great opportunities for professional development and advancement including extensive training, peer support, and mentoring in a small firm environment.

Attorneys will use their legal and technical expertise through preparing and prosecuting patent applications along with contributing to patent litigation and appeal cases in wide-ranging technologies. Attorneys also will gain well-rounded experience in meeting with clients, taking invention disclosures, writing and prosecuting patent applications, interviewing patent examiners, taking depositions and other discovery, communicating with counsel, writing and arguing briefs and motions, and many other exciting responsibilities.

Applicants should have top credentials, an engineering degree, a J.D. or be a second-year or third-year law student, and have law review, journal, or moot court experience, and eligible to take and/or have passed the Patent Bar Examination. Technical work experience is preferred but not necessary.

If you are interested in applying to Beem Patent Law Firm, please submit your resume.

Desired Class Level: Alumni

Posting Date: October 14, 2009

Expiration Date: November 13, 2009

Contact: Ms. Donna L. Bacso
Recruiting
53 W. Jackson Blvd. Suite 1352 Chicago, Illinois 60604 United States

Resume Receipt: Accumulate Online

Default email for resumes.: Recruiting@BeemLaw.com

Additional Documents: Cover Letter

Requested Document Notes: Transcripts (undergraduate, graduate, and law school); Writing Samples

ID: 2643

Alfa Fellowship Program

CDS International Inc. (New York, NY)

Position Type: Full-time, Internship

Practice Area(s): All Practice Areas

Description: The Alfa Fellowship Program is a high-level professional development exchange program placing 10 qualified American citizens per year in work assignments at leading organizations in Russia in the fields of business, economics, journalism, law, and public policy. Key goals of the Alfa Fellowship Program are expanding networks of American and Russian professionals, developing greater intercultural understanding, and advancing US/Russian relations.

The program includes language training, seminar programs, and extended professional experience. Fellows receive travel, free housing, monthly stipends, and insurance. Russian language proficiency is preferred though not required at the time of application.

ELIGIBILITY REQUIREMENTS

- U.S. citizen between the ages of 25 and 35
- Graduate degree and professional experience in business, economics, journalism, mass communications, law, international relations, political science, government, or public policy. Candidates without a graduate degree must demonstrate extensive and equivalent professional experience in their field
- Outstanding professional achievement and academic qualifications
- Active involvement in community or public service
- Russian language experience is preferred, however not required, at the time of application. If an applicant does not speak Russian, he/she will need to be proficient in a second language to qualify for the program.
- Evidence of leadership potential

APPLICATION INFORMATION

The application deadline for the Alfa Fellowship Program is December 1. Applications can be completed online. Program information and application forms can also be downloaded or requested by mail from the CDS website at: www.cdsintl.org/alfa.

For more information about the Alfa Fellowship Program or application process please contact:

CDS International, Inc.
Alfa Fellowship Program
440 Park Avenue South, 2nd Floor
New York, NY 10016
Tel. (212) 497-3510
Fax. (212) 497-3535
Email. alfa@cdsintl.org
Web. www.cdsintl.org/alfa

OJSC Alfa-Bank is incorporated, focused and based in Russia, and is not affiliated with U.S.-based Alfa Insurance.

Desired Alumni Class Level:

Posting October 16, 2009

Date:

Expiration November 15, 2009

Date:

Contact: Ms. Melissa M Graves

Program Officer

871 United Nations Plaza, 15th Floor New York, New York 10017-1814 United States

Resume Other (see below)

Receipt:

Default alfa@cdsintl.org

email for

resumes.:

How to Program information and application materials can be found at:

Apply: www.cdsintl.org/alfa. The application deadline is December 1.

ID: 2647

Clinical Assistant Professor

State University of New York at Buffalo School of Law (Buffalo, NY)

Position Type: Full-time, Academic

Geographic Preference (s): Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: The State University of New York at Buffalo School of Law is seeking candidates for a **Clinical Assistant Professor** position in our Affordable Housing Clinic and the Community Economic Development Clinic. The individual will teach in both clinics and serve as Deputy Director of the Affordable Housing Clinic.

All interested parties should submit a cover letter and curriculum vitae to Professor Tom Disare disare@buffalo.edu **by November 20, 2009.**

Desired Class Level: Alumni

Posting Date: November 4, 2009

Expiration Date: November 20, 2009

Resume Receipt: Other (see below)

How to Apply: All interested parties should submit a cover letter and curriculum vitae to Professor Tom Disare disare@buffalo.edu **by November 20, 2009.**

ID: 2664

Program Associate

Immigrant Defense Project (New York, NY)

Position Type: Full-time

Geographic Preference (s): Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: The Immigrant Defense Project (IDP) seeks a committed and motivated program associate to staff its new project to protect and promote the rights of immigrants held at Rikers Island jail in New York City.

IDP is a nationally recognized non-profit organization established in 1997 to defend the legal, constitutional, and human rights of immigrants facing criminal and deportation charges. IDP was founded to respond to the devastating 1996 immigration laws that placed hundreds of thousands of immigrants at risk of mandatory detention and deportation for virtually any interaction with the criminal justice system. IDP trains and advises immigration and criminal justice attorneys, advocates, and immigrants; recruits and mentors pro bono counsel and coordinates amicus strategies in high-impact cases; responds to individual inquiries from immigrants and their families; and supports community-based advocacy on criminal-immigration issues.

Recently, IDP initiated a pilot program to respond to aggressive enforcement actions by Immigration and Customs Enforcement (ICE) against immigrants held at Rikers Island. The Rikers Project seeks to intervene at a critical point " while immigrants are still located close to loved ones and resources in New York and before they are transferred to ICE custody " to share information, strategies, and tips to help noncitizens understand their rights and navigate the criminal and deportation systems. IDP now seeks a program associate to build and expand on IDP's initial groundwork for this project.

Job Responsibilities:

The program associate will be responsible for:

- Coordinating and conducting Know-Your-Rights presentations for noncitizens at Rikers who may be subject to immigration detainers.
- Conducting individual case consultations following know-your-rights presentations and through IDP's legal hotline; providing legal analysis and collecting and tracking relevant information and trends.
- Producing, publishing, and distributing written community education materials, including Know-Your-Rights pamphlets, manuals, and guides.
- Continuing to build relationships with key stakeholders, including New York City Department of Correction officials, other community-based groups, and elected officials to raise awareness about and advocate for policy changes related to ICE-jail collaborations.
- Sharing the results of our work in a variety of formats, including reports and presentations.
- Raising additional funds to support this work.

In addition, the program associate may, depending on IDP's needs and the program associate's interests, assist IDP in one or more of the following ways:

- Responding to legal inquiries made to IDP's hotline by defenders, immigration and criminal defense attorneys, immigrant advocates, and immigrants and their loved ones.
- Conducting workshops, trainings, and legal clinics on criminal-immigration

issues.

• Engaging in legislative and administrative policy efforts to scale back criminal grounds of removal and to challenge overly aggressive immigration enforcement programs and actions.

• Supporting litigation efforts in federal high-impact cases that further IDP's deportation defense initiative, including through drafting and reviewing amicus briefs and coordinating amicus strategies.

Special Qualifications:

IDP is seeking an individual with experience in the criminal justice system and a demonstrated commitment to immigrant rights and social justice issues. Applicants should possess a J.D. degree or have legal experience in criminal-immigration issues. Applicants must have exceptional research, writing, and communication skills. Oral and written fluency in Spanish is highly preferred.

Salary/Benefits:

Salary is consistent with public interest salaries for recent graduates with advanced degrees. Good benefits include health, dental, vacation, and retirement.

Applications:

Applications are due no later than Friday, November 20, 2009. To apply, please submit a cover letter, a resume, a writing sample, and the names and phone numbers of three references to Michelle Fei, Co-Director, at mfei@immigrantdefenseproject.org.

No phone calls, please.

IDP strongly believes in the value of a diverse staff that identifies with the communities we serve. We encourage women, people of color, immigrants, and LGBT persons to apply.

Desired Class Level:	Alumni
Posting Date:	November 4, 2009
Expiration Date:	November 20, 2009
Resume Receipt:	Other (see below)
How to Apply:	Applications are due no later than Friday, November 20, 2009. To apply, please submit a cover letter, a resume, a writing sample, and the names and phone numbers of three references to Michelle Fei, Co-Director, at mfei@immigrantdefenseproject.org .

No phone calls, please.

ID: 2670

Associate Dean and Chief Financial Officer

Washington University School of Law (St. Louis, MO)

Position Type: Full-time

Geographic Preference (s): Midwest (KY, WV, OH, IN, MI, IL, MO, MN, WI)

Description: Washington University, a private teaching and research university offering a variety of undergraduate, graduate, and professional programs, has an opportunity in our top-rated Washington University School of Law for an Associate Dean and Chief Financial Officer.

Acting as the chief financial steward for the School of Law and as a strategic administrative partner to the law school leadership, the incumbent will direct and manage the business affairs of the School of Law, identify short- and long-term goals, and oversee the allocation of resources to meet priorities. Other duties include, but are not limited to, providing comprehensive financial information, analysis, and advice to the dean and university leaders; assuming responsibility for school-wide budgeting and planning; adhering to contractual obligations and agreements; performing financial analysis to support decision-making by the dean and other key administrators; representing the school in all financial discussions and negotiations; and supervising the activities of the employees of the Business Office, Facilities Office, Events Office, Faculty Support and Publications Office for student-run law review and journals.

Qualified candidates will have a bachelor's degree in business, accounting, or related field and five years' experience in an administrative/supervisory capacity or an equivalent combination of education and experience (an MBA, CPA, or CMA is preferred). Other requirements include exceptional strategic/operational/financial/interpersonal capabilities, a strong record of working effectively in a multicultural and diverse environment, high levels of integrity and honesty, and well-developed communication skills. A demonstrated record of successful roles requiring financial analysis, financial management, and presentation skills, and the ability to manage multiple competing priorities is also essential.

EOE/AA

Desired Class Level: Alumni

Posting Date: September 25, 2009

Expiration Date: November 27, 2009

Contact: One Brookings Drive Campus Box 1120 St. Louis, Missouri 63130 United States

Resume Receipt: Other (see below)

How to Apply: For immediate consideration, please apply on-line at:
<http://www.wustlcareers.com/applicants/Central?quickFind=59905>

ID: 2614

Attorney

COUNTRY Financial (Bloomington, IL)

Position Type: Full-time

Practice Area(s): Corporate

Geographic Preference (s): Midwest (KY, WV, OH, IN, MI, IL, MO, MN, WI)

Description: The Office of the General Counsel for COUNTRY Financial and the Illinois Farm Bureau has an opening for an attorney in our Bloomington, IL Home Offices. The duties include working with a broad range of corporate clients on a variety of matters, including insurance law and regulatory matters with an emphasis on all facets of insurance operations, telemarketing and privacy law, contracts, corporate law, commercial law, real estate, investments, trusts, banking law, securities law, administrative law, environmental matters, employment law, laws affecting agriculture, and litigation. The position requires:

- law degree
- excellent interpersonal skills
- extensive research skills
- up to five years experience
- admitted to practice in Illinois
- basic knowledge of insurance policies, corporate organization and experience with regulatory agencies.

Qualified applicants please submit cover letter and resume to:

beth.nolan@countryfinancial.com

Desired Class Level: Alumni

Posting Date: October 26, 2009

Expiration Date: November 28, 2009

Contact: Ms. Beth Nolan
Senior Employment Coordinator
1701 Towanda Ave. Bloomington, Illinois 61701 United States
<http://www.countryfinancial.com>

Resume Receipt: E-mail

Default email for resumes.: beth.nolan@countryfinancial.com

ID: 2510

General Counsel

Credit Management Services (Grand Island, NE)

Position Type: Full-time

Practice Area(s): Corporate

Geographic Preference (s): Upper Midwest (KS, NE, ND, SD)

Description: Position will be involved with many areas of law, including corporate and collection law. Main duties will relate to collection law, but other projects will give experience in areas such as commercial, leases, landlord/tenant and other corporate matters.

Candidate should have strong reading and writing skills and the knowledge/ability to do some litigation work.

Ideal candidate will hold a Nebraska license or be willing to obtain said license as soon as possible. Candidate will work from the corporate office in Grand Island, NE.

Desired Class Level: Alumni

Posting Date: October 29, 2009

Expiration Date: November 28, 2009

Salary Range: 40,000 - 49,999

Contact: Mr Kevin W Fries
Recruiting Coordinator
105 N Wheeler Grand Island, Nebraska 68802 United States
<http://www.credit-mgmt.com>

Resume Receipt: E-mail

Default email for resumes.: kfries@credit-mgmt.com

Additional Documents: Cover Letter

ID: 2660

Assistant/Associate Director of Career Planning & Professional D

Washington & Lee University School of Law (Lexington, VA)

Position Type: Full-time

Geographic Preference (s): Mid-Atlantic (DE, MD, DC, VA)

Description: The **Assistant/Associate Director of Career Planning & Professional Development** is a professional position within Office of Career Planning responsible for counseling, program development and outreach under the supervision of the Director.

Essential and Related Functions: Counsels law students and alumni on job search strategies; reviews cover letters and resumes; conducts mock interviews; assists in planning and implementing on and off- campus interview programs; plans, develops and presents educational programming on career-related topics; assists in the creation of marketing materials and strategies; visits employers to market school. Regional & national travel will be required.

Minimum Qualifications: Bachelor's and graduate degree required. Excellent oral and written communication skills, ability to work with a diverse constituency, and a strong commitment to student services.

Preferred Qualifications: J.D. is preferred.

Posting Date: 09-29-2009

Closing Date: Open Until Filled

Desired Class Level: Alumni

Posting Date: October 29, 2009

Expiration Date: November 30, 2009

Resume Receipt: Other (see below)

How to Apply: To apply: <https://jobs.wlu.edu> - Search under "Administrative Positions" - Posting Number is 2007075.

ID: 2629

Associate Director of Career Services
Emory University School of Law (Atlanta, GA)

Position Type: Full-time

Geographic Preference (s): Southeast (NC, SC, GA, FL, MS, AL, TN)

Description: Emory Law seeks an energetic, self-starter for the position of Associate Director of Career Services. The Associate Director reports to the Assistant Dean for Career Services and supports key functions of the office, including: advising students on all aspects of the career development process; developing and implementing legal practice and professional development programs that support student employment search efforts; administering regional recruitment programs; drafting and editing career-related materials, including newsletters, guides, and other supplements; and building and maintaining strong relationships with student organizations and other constituents, including alumni, employer recruitment professionals, and other law school career services professionals.

J.D. and law practice experience are required. Law school or higher education administration experience and knowledge of legal hiring practices are preferred. This role calls for a professional demeanor, as well as excellent interpersonal, oral and written communication, advising, organizational, and administrative skills. Attention to detail, the ability to plan and meet deadlines, as well as the ability to manage multiple constituents and tasks simultaneously are essential. Some evening and occasional weekend work, as well as some local and out-of-state travel will be required.

Desired Class Level: Alumni

Posting Date: September 30, 2009

Expiration Date: November 30, 2009

Resume Receipt: Other (see below)

How to Apply: To apply: Email a cover letter and resume to Assistant Dean Janet Hutchinson at janet.hutchinson@emory.edu and apply online at https://sjobs.brassring.com/1033/ASP/TG/cim_home.asp?partnerid=25066&siteid=5043 to position [12944BR](#).

ID: 2625

City Attorney for Hills, Iowa

City of Hills, Iowa (Hills, IA)

Position Type: Part-Time

Geographic Preference (s): Iowa

Description: The City of Hills, Iowa is seeking attorneys interested in representing the City commencing January 1, 2010. City Council meetings are held the 2nd and 4th Mondays each month starting at 7:00 PM. Terms including compensation, and attendance at meetings are negotiable. For further information contact Jay H. Honohan (319) 351-8100 or Honohan@HEBBlaw.com or cell (319) 530-6175 or City Clerk Bonnie Hansen (319) 679-3197 or Bonnie Hansen cityhills@netins.net.

Desired Class Level: Alumni

Posting Date: October 13, 2009

Expiration Date: November 30, 2009

Contact: Ms. Bonnie Hansen
City Clerk
Hills, Iowa 52235 United States

Resume Receipt: Other (see below)

How to Apply: . For further information contact Jay H. Honohan (319) 351-8100 or Honohan@HEBBlaw.com or cell (319) 530-6175 or City Clerk Bonnie Hansen (319) 679-3197 or Bonnie Hansen cityhills@netins.net.

ID: 2642

Legal Caseworker

American Gateways (Austin, TX)

Position Type: Full-time

Geographic Preference (s): South (LA, TX, OK, AR)

Description: American Gateways is seeking a Legal Caseworker for its Immigrant Victims of Crime Protection Project. The Legal Caseworker reports to the General Counsel and will be responsible for providing services to Immigrant Victims of Crime and Immigrant Victims of Human Trafficking. Spanish Fluency required.

Desired Class Level: Alumni

Posting Date: October 1, 2009

Expiration Date: November 30, 2009

Contact: Ms. Edna Yang
General Counsel
One Highland Center 314 E. Highland Mall Blvd., Suite 501 Austin, Texas
78752 United States

Resume Receipt: Other (see below)

How to Apply: Please send a cover letter, resume, short writing sample (no more than 10 pages), and three references to applyag@gmail.com.

No phone inquiries please.

ID: 2628

Temporary Family Law/DV Clinic Position

Harvard Law School (Cambridge, MA)

Position Type: Academic

Geographic Preference (s): Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description:

TEMPORARY FAMILY LAW POSITION

JOB DESCRIPTION

January 2010 through June 2010

POSITION SUMMARY:

The WilmerHale Legal Services Center of Harvard Law School (â€œLSCâ€) is the community law office and largest clinical program of Harvard Law School (HLS), serving over 100 HLS students annually (see below). Among its many clinics, the LSC offers a Domestic Violence/ Family Law Clinic to students each semester. The primary work of the Domestic Violence/ Family Law Clinic is its collaboration with the Brigham and Womenâ€™s Hospital, called the Passageway Health Law Collaborative (PHLC). Through this innovative health-law collaboration, law students and LSC attorneys provide comprehensive legal services to low- to moderate-income victims of domestic violence. The PHLC, with its multi-disciplinary and holistic service model, is staffed primarily by two LSC staff attorneys, one of whom is going on temporary leave from January 2010 through June 2010. In order to fill this temporary vacancy, the LSC is looking to hire a temporary family law attorney to be responsible for implementing the PHLC and supervising students in the Domestic Violence/ Family Law Clinic, beginning January 1, 2010 and ending June 30, 2010.

The temporary family law attorney will provide direct legal assistance to low- to moderate-income victims of domestic violence in the area of family law, and closely supervise and mentor student attorneys in that case work. The attorneyâ€™s (and studentsâ€™) caseload will include family law cases involving issues of domestic violence, paternity, custody, support, visitation, asset division, removal, and restraining orders. The attorney will also conduct client intakes, deliver legal trainings for hospital-based staff and patients, and provide technical assistance and program support to hospital-based social workers. The attorney will work collaboratively in a team setting with hospital-based staff at the Brigham and Womenâ€™s Hospital and affiliated health canters, as well as with the staff and clinical instructors at LSC.

The WilmerHale Legal Services Center of Harvard Law School has a dual mission of providing high quality legal services to low-to moderate-income residents in the greater Boston area, while offering Harvard Law students hands-on lawyering experience in a heavily supervised setting. Our students work side-by-side with experienced practitioners on their casework. You may learn more about the LSC at <http://www.law.harvard.edu/academics/clinical/lsc/>.

MAJOR RESPONSIBILITIES:

â€¢ Provide full representation and limited assistance to low- to moderate-income victims of domestic violence in the area of family law.

â€¢ Work closing with, and provide technical assistance to, hospital-based social work staff.

â€¢ Conduct legal trainings and presentations for hospital-based staff on various areas of law.

â€¢ Directly supervise law students on cases, including reviewing and editing

all written work, preparing students for court appearances and meetings, and providing constructive feedback.
• Participate in student trainings on substantive law and practice skills.
• Prepare detailed written evaluations of students' work, as well as in-person performance evaluations at mid-semester and the end of the semester.
• Attend and participate in weekly clinical class at Harvard Law School.

QUALIFICATIONS:

• Law degree and admission to Massachusetts Bar.
• At least three years family/ DV law experience, which may include internship or student clinical experience.
• Experience supervising and/or teaching students in a clinical setting, preferred.
• Strong writing, legal analysis, legal research and oral advocacy skills.
• Litigation experience, including motions practice and trial preparation.
• Experience working with domestic violence survivors, social justice issues, diverse communities, and social change preferred.
• Strong people skills, including ability to communicate and work well with diverse groups and individuals.
• Spanish language skills preferred.

COMPENSATION:

\$28,000 plus benefits.

JOB STATUS:

Full-time, six-month contract to begin January 1, 2010 and end June 30, 2010.

SUPERVISORS:

Director of Family Law Unit, Lecturer on Law, Robert Greenwald, Esq.
Staff Attorney, Clinical Instructor, Nhena E.J. Odim, Esq.

Desired Class Level:	Alumni
Posting Date:	October 16, 2009
Expiration Date:	November 30, 2009
Resume Receipt:	Other (see below)
How to Apply:	Apply online through the Employment @ Harvard Website: Apply: http://www.employment.harvard.edu/ . (Requisition # 37908)
ID:	2645

2010-12 Clinical Teaching Fellowship

Center for Applied Legal Studies, Georgetown University (Washington, DC)

Position Type: Fellowship

Geographic Preference (s): Mid-Atlantic (DE, MD, DC, VA)

Description: Georgetown University's Center for Applied Legal Studies will offer one lawyer a two-year teaching fellowship (July 2010 - June 2012). The fellowship provides a unique opportunity to learn how to teach law in a clinical setting. Fellows and faculty members at the Center work as colleagues, sharing responsibilities for designing and teaching classes, selecting students for the Clinic, supervising law students in their representation of clients, grading, and all other matters.

To complete the degree, the Fellow must write a law review article of publishable quality. Fellows are encouraged to set aside time to work on scholarship. This Fellowship is particularly suitable for lawyers who want to embark on careers in law teaching. Most of its previous holders are now teaching law.

Since 1995, the Center has specialized in asylum cases, and currently focuses on asylum claims in Immigration Court. Therefore, applicants with experience in immigration law will be given preference. The Fellow must be a member of a bar at the start of the Fellowship period.

The fellow will receive full tuition and fees in the LL.M. program at Georgetown University, and a stipend in excess of \$50,000 in each of the two years. On successful completion of the requirements, the Fellow will be granted the degree of Master of Laws (Advocacy) with distinction.

Recent holders of this fellowship include Mary Brittingham (1995-97), Andrea Goodman (1996-98), Michele Pistone (1997-99), Rebecca Story (1998-2000), Virgil Wiebe (1999-2001), Anna Marie Gallagher (2000-02), Regina Germain (2001-2003), Dina Francesca Haynes (2002-2004), Diane Uchimiya (2003-2005), Jaya Ramji-Nogales (2004-2006), Denise Gilman (2005-2007), Susan Benesch (2006-2008), and Kate Aschenbrenner (2007-2009). The current Fellows are Anju Gupta and Alice Clapman.

Georgetown University is an equal opportunity affirmative action employer. We are committed to diversity in the workplace. If you have any questions, call the CALS Office Manager at (202) 662-9565 or e-mail to calsclinic@law.georgetown.edu.

Desired Class Level: Alumni

Posting Date: September 30, 2009

Expiration Date: December 1, 2009

Contact: Ms. Anjum Gupta
Clinical Teaching Fellow
Center for Applied Legal Studies Georgetown University Law Center 111 F
Street NW, Suite 332 Washington, District of Columbia 20001 United States
<http://www.law.georgetown.edu/clinics/cals>

Resume Other (see below)

Receipt:

How to Apply: To apply, send a resume, an official or unofficial law school transcript, a writing sample, and a detailed statement of interest (approximately 5 pages) **by December 1, 2009**. The statement should address a) why you are interested in this fellowship; b) what you can contribute to the Clinic; c) your experience with asylum and other immigration cases; d) your professional or career goals for the next five or ten years; e) your reactions to the Clinic's goals and teaching methods as described on its website, <http://www.law.georgetown.edu/clinics/cals/index.html>; and f) anything else that you consider pertinent.

Address your application to:

Directors
Center for Applied Legal Studies
Georgetown Law
111 F Street, NW, Suite 332
Washington, D.C. 20001

or electronically to calsclinic@law.georgetown.edu.

ID: 2627

Graduate Fellow/Staff Attorney position in Environmental Law

Georgetown University Law Center (Washington, DC)

Position Type: Full-time, Fellowship

Geographic Preference (s): Mid-Atlantic (DE, MD, DC, VA)

Description: The Institute for Public Representation (IPR) invites applications for a two-year graduate fellow/staff attorney position that will become available in August 2010. This two-year position provides extensive training and experience in public interest advocacy.

What Is IPR?

IPR is a public interest law firm and law school clinic founded by Georgetown University Law Center in 1971. Since its founding, IPR has acted as counsel for groups and individuals who are unable to obtain effective legal representation on matters that have a significant impact on issues of broad public importance. IPR's work is currently focused in three areas: environmental law, civil rights law/general public interest law, and first amendment and media law and policy. IPR provides second and third year students an opportunity to develop a wide range of lawyering skills by working on real cases under the supervision of faculty members and staff attorneys.

There are five graduate fellow/staff attorney positions at IPR. This year we are recruiting for only one position available in the environmental area.

IPR's Environmental Practice

IPR's work in environmental law focuses on individuals and communities, primarily in the Washington regional area, who suffer a disproportionate share of environmental harms and enjoy fewer environmental amenities than other parts of the area. Our clients include neighborhood associations, regional and local environmental organizations, an Indian tribe, and community activists. IPR also represents national organizations on environmental issues of national importance arising under the Clean Air Act, the Clean Water Act, various federal hazardous waste laws, the National Historic Preservation Act, the National Park Service Organic Act, and the National Environmental Policy Act. We have worked on litigation involving the full array of federal and local environmental laws and administrative law, and have appeared in federal and state courts and before local zoning boards, public service commissions, and agency hearing examiners. In addition to litigation, our environmental advocacy extends to the federal and District of Columbia rulemaking, permitting, and legislative processes, and frequently involves working to support coalitions of groups concerned with these issues. Much of our work is precedent setting.

The nature of IPR's environmental projects varies from year to year depending on client need, attorney interest, and resource availability. Because IPR conducts a clinical legal education program for eighteen Georgetown law students each semester, another key factor in selecting projects is their appropriateness for clinical teaching. Additional information about IPR's projects is available online at <http://www.law.georgetown.edu/clinics/ipr>.

The students, most of whom are in their third year of law school, work at IPR full time and receive credit for an entire semester of law school work. The students work on projects under the supervision of the staff attorneys and

faculty members. The students and staff attorneys also participate in seminars dealing with issues of federal administrative and litigation practice, various substantive fields of law, and issues of professional responsibility. Students have the opportunity to develop a wide range of lawyering skills as well as to consider how their personal values relate to their professional careers.

In addition to the fellow/staff attorneys, the professional staff of IPR includes three fulltime members of the law school faculty. The faculty members oversee work on projects and are responsible for teaching the seminars and grading. The faculty member responsible for the environmental projects is Professor Hope M. Babcock. Professor Babcock has directed IPR's environmental program for nineteen years and has nearly forty years of experience in environmental law. She was formerly general counsel of the National Audubon Society and served in the Carter Administration in the U.S. Department of the Interior.

What Do the Graduate Fellow/Staff Attorneys Do?

The fellow/staff attorneys are responsible for the daytoday supervision of the students and work closely with the students on improving their lawyering skills, especially legal writing. Much of the staff attorneys' time is spent guiding students in conducting legal and factual research, reviewing student drafts, making suggestions for improvement, and preparing the students for oral presentations. The fellow/staff attorneys have their own opportunities to engage in oral and written advocacy on their projects, including the chance to argue before federal or state judges. They take an active role in project development and in planning other IPR activities.

IPR's fellowship program offers a particularly rewarding opportunity for recent law school graduates who have participated in a clinic at their own schools and/or have had some experiencing working on environmental projects in a job setting, recent graduates completing judicial clerkships, or lawyers with two to three years of work experience. Past fellow/staff attorneys have emphasized that the IPR experience is unique in several respects.

First, the fellowship program offers an opportunity to work on interesting, often cuttingedge projects. Because all of our projects are handled on a pro bono basis, we have leeway to choose projects that are important, interesting, and present educational opportunities for both students and fellow/staff attorneys.

Second, fellow/staff attorneys assume substantial responsibility at an early stage of their careers and generally play a more important role in the decision making process than do their contemporaries in other types of law practice. They also have an opportunity to work on a variety of cases, at different stages of development, so they gain a broader understanding of how cases are developed and how the litigation process, in particular, works. Fellow/staff attorneys work closely with a broad range of public interest organizations, meeting others who are involved in public interest law and seeing how their organizations function.

Third, fellow/staff attorneys acquire a good practical working knowledge of both specific subject matter areas and of the federal, state, and local administrative and judicial process.

Fourth, fellow/staff attorneys have an opportunity to work closely with experienced, full time faculty members, who have substantial litigation experience and substantive expertise. For those with an interest in clinical teaching, fellow/staff attorneys get firsthand experience in clinical supervision,

and also participate in, and have an opportunity to, teach, seminars. As part of the Law Center community, fellow/staff attorneys are urged to attend faculty workshops and other programs, and to participate in a variety of on and off campus activities.

The annual stipend for the position will be at least \$50,520. The fellowship will start in August 2010 and end in August 2012. Georgetown University Law Center awards an LL.M in Advocacy to each fellow upon completion of their two year term. If a fellow/staff attorney wants to write a publishable paper, they can qualify for an LL.M with Distinction.

What Qualifications Are We Looking For?

We are looking for applicants who demonstrate the following:

- a commitment to public interest law
- prior work and/or clinic experience and course work in environmental law
- strong legal writing and communications skills and experience and/or interest in helping others improve their lawyering skills
- ability to work well in a collaborative and mutually respectful environment
- an interest in (and aptitude for) clinical legal education

Staff attorneys must be members of the D.C. Bar or take steps to apply for membership in the D.C. Bar (through examination or reciprocity) upon being accepted for the position.

Desired Alumni
Class Level:

Posting Date: October 5, 2009

Expiration Date: December 1, 2009

Resume Receipt: Other (see below)

How to Apply: Applicants for the fellowship should submit the following:

- a resume and law school transcript
- two letters of recommendation from law school teachers or attorneys who are familiar with the candidate's work
- a recent writing sample
- a brief statement (not longer than one single spaced page) explaining the applicant's interest in the position.

Applications should be postmarked no later than December 1, 2009, and should be sent to:

Hope Babcock
Institute for Public Representation
Georgetown Law
600 New Jersey Avenue, N.W.
Washington, D.C. 20001
Re: Fellowship Program

After reviewing the application materials, we will select a small number of applicants to be interviewed at our office. While IPR cannot pay applicants' travel expenses, we will try to arrange interviews at a time most convenient for the applicant.

ID: 2633

Judicial Law Clerk

Iowa District Court - 4th Judicial District (Council Bluffs, IA)

Position Type: Full-time

Geographic Preference (s): Iowa

Description: The Fourth Judicial District Court in Council Bluffs, IA, is currently accepting applications for two judicial clerkship positions. The clerkship term is for one year, commencing August 2010. Duties include working directly with all District Judges and Associate Judges; performing legal research; drafting memoranda, decisions, findings and orders; and other duties as assigned.

The salary is approximately \$43,800 and includes a full range of State of Iowa benefits.

The judges will be conducting interviews and extending offers after the first of the year.

Desired Class Level: L3, Alumni

Posting Date: September 30, 2009

Expiration Date: December 1, 2009

Salary Range: 40,000 - 49,999

Contact: Hon. Charles L. Smith
Chief Judge, 4th Judicial District
, United States

Resume Receipt: Other (see below)

How to Apply: Please send a cover letter, resume, law school transcript and writing sample to the following address by December 1, 2009:

Hon. Charles L. Smith
Chief Judge, 4th Judicial District
P.O. Box 935
Council Bluffs, IA 51502

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 2621

Fellowship in Nonprofit Law at NYU's Office of Legal Counsel (co National Center on Philanthropy & the Law - NCPL, New York University Law School (New York, NY)

Position Fellowship
Type:

Geographic Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)
Preference
(s):

Description: What is the National Center on Philanthropy and the Law Fellowship?

The NCPL Fellowship permits one Fellow each year to spend one year in residence at the New York University Office of Legal Counsel, working with the General Counsel of NYU and the staff of eleven attorneys on legal issues facing the University.

The NCPL Fellow will delve into an unusually wide variety of legal and organizational issues and will participate in the legal work conducted by the Office of Legal Counsel, including conducting factual and legal research, drafting litigation papers, transactional and policy documents, and correspondence, and participating in the lawyering enterprises of the University.

Terms and Salary

The term of the Fellowship is one year. Fellows are funded annually at a salary of \$47,000 plus benefits.

Who can be a Fellow?

This year, one Fellowship will be awarded to a graduate of an accredited U.S. law school. Fellows are selected for their scholarship, leadership, and commitment to practicing in the field of nonprofit law. Fellows will be selected without regard to the applicant's race, color, religion, gender, political beliefs, national origin, disability, age, or sexual orientation.

Selection Process

The selection process consists of a written application and interviews of final candidates. The timetable is as follows:

Application Deadline
December 4, 2009

Finalists Selected
December 2009

Interviews Conducted
January 2010

Fellow Commences Work
September 2010

National Center on Philanthropy and the Law

The National Center on Philanthropy and the Law was established at New York University School of Law in 1988 to explore a broad range of legal issues affecting the nation's nonprofit sector, the largest voluntary sector in the world. Participating in this program are legal scholars, practicing attorneys, judges, law students, executives, and other professionals engaged in this field.

The Center promotes free intellectual inquiry that concentrates on the legal aspects of the organization and operation of charitable and social welfare entities. Conferences, research projects, a growing library, and the creation of a bibliography on nonprofit law, as well as law school courses, all are being used by the Center to produce and disseminate scholarship and to educate the legal and charitable communities about the many important issues of law affecting this large and vital sector.

NYU Office of Legal Counsel

The NYU Office of Legal Counsel is responsible for overseeing all of the legal affairs of New York University, the largest private university in the United States, with over 50,000 students and more than 9,000 part-time and full-time employees. The clients of the Office of Legal Counsel include the Boards of Trustees of the University and affiliated entities, the President, Provost, Vice Presidents, and Vice Provosts of the University who oversee the administrative functions of the University administration, and the Deans of the fourteen Schools and Colleges of the University who oversee the academic and administrative functions of the individual schools.

The principal areas of legal practice engaged in by the Office of Legal Counsel include litigation, real estate, labor relations, corporate, international, taxation, intellectual property, and regulatory, including matters unique to a medical school.

Litigation pursued by the Office of Legal Counsel includes both academically oriented matters and commercial matters arising before federal and state courts and federal, state, and local agencies. The Office has a substantial in-house litigation capacity, including two former Assistant United States Attorneys for the Southern District of New York. In the labor relations area, the Office oversees the legal aspects of collective bargaining for the University with six unions totaling some 2,500 nonacademic employees and more than 2,500 part-time faculty, which raises some interesting and complex labor law issues.

The Office's recent corporate work has included major tax-exempt bond financings to support the building of new facilities and renovation of existing ones, and the drafting of agreements for every division of the University ranging from software licensing for Information Technology Services to publishing agreements for NYU Press to contracts with health insurance administrators who assist in administering the University's obligations as a major employer in New York City. The Office regularly represents its libraries and special collections in acquisitions of materials, collections, and access to intellectual property. The Office also is involved in telecommunications law through its radio station, WNYU, and its television station, NYUTV. Through its School of Medicine, the Office is involved in review of technology licensing agreements, complex medical equipment acquisitions, private and public hospital affiliations, regulatory compliance issues, and issues related to the practice of medicine through the School's faculty physician practice plan.

The Office is regularly involved with international law issues in connection with the development and continued legal oversight of its global campuses and academic programs around the world. Tax issues have centered on New York City real estate tax, federal unrelated business income tax, state and local sales tax, and charitable giving. Intellectual property work at the Office of Legal Counsel has focused on the development of collaborative academic research arrangements with other universities, technology transfer activities, trademark registration and enforcement, patents, copyright law, and Internet issues.

Class Level: L3, Alumni

Posting Date: October 23, 2009

Expiration Date: December 4, 2009

Resume Receipt: Other (see below)

How to Apply: Online applications are available at: www.law.nyu.edu/ncpl.
For more information, please contact:
Erin V. Ortiz
Program Coordinator
National Center on Philanthropy and the Law
NYU School of Law
110 West Third Street, Room 205
New York, NY 10012
Tel: (212) 998-6168
Fax: (212) 995-3149
Email: ncpl.info@nyu.edu

ID: 2656

Rockefeller Bros Fund Fellowship in Nonprofit Law/ Vera Inst.

National Center on Philanthropy & the Law - NCPL, New York University Law School (New York, NY)

Position Type: Fellowship

Geographic Preference (s): Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: What is the Rockefeller Brothers Fund Fellowship in Nonprofit Law?

This Fellowship, which is funded by the Rockefeller Brothers Fund, permits one Fellow each year to spend one year in residence at the Vera Institute of Justice in New York City, working closely with the General Counsel to Vera and her staff on legal issues faced by Vera. In addition, the Fellow will be deployed to Vera's various projects and programs to address the legal, business, and organizational issues confronted by these projects and programs.

A Fellowship at Vera will provide a recent law school graduate with exposure to an unusually wide variety of legal and organizational issues encountered by nonprofit organizations. It also will provide the opportunity to identify an emerging or changing area of law with particular significance for nonprofits, and to explore that area in depth, examining it in the real-life context of a complex, legally-sophisticated organization.

Terms and Salary

The term of the Fellowship is one year. Fellows are funded annually at a salary of \$47,000 plus benefits.

Who can be a Fellow?

This year, one Fellowship will be awarded to a graduate of an accredited U.S. law school. Fellows are selected for their scholarship, leadership, and commitment to practicing in the field of nonprofit law. Fellows will be selected without regard to the applicant's race, color, religion, gender, political beliefs, national origin, disability, age, or sexual orientation.

Selection Process

The selection process consists of a written application and interviews of final candidates.

The timetable is as follows:

Application Deadline
December 4, 2009

Finalists Selected
December 2009

Interviews Conducted
January 2010

Fellow Commences Work
September 2010

National Center on Philanthropy and the Law

The National Center on Philanthropy and the Law was established at New York University School of Law in 1988 to explore a broad range of legal issues

affecting the nation's nonprofit sector, the largest voluntary sector in the world. Participating in this program are legal scholars, practicing attorneys, judges, law students, executives, and other professionals engaged in this field.

The Center promotes free intellectual inquiry that concentrates on the legal aspects of the organization and operation of charitable and social welfare entities. Conferences, research projects, a growing library, and the creation of a bibliography on nonprofit law, as well as law school courses, all are being used by the Center to produce and disseminate scholarship and to educate the legal and charitable communities about the many important issues of law affecting this large and vital sector.

Vera Institute of Justice

The Vera Institute of Justice is a private nonprofit organization dedicated to making government policies and practices more fair, humane, and efficient for all people. Working in collaboration with government and local communities, Vera designs and implements innovative programs that encourage just practices in public services and improve the quality of urban life.

Vera operates the programs it designs only during their demonstration stage. When they succeed, these demonstrations lead to the creation of new government programs, the reform of old ones, or the establishment of new nonprofit organizations to carry on Vera's innovations. For over 40 years, Vera's pioneering projects and research in criminal justice and social reform have provided practical solutions to urgent problems in cities throughout the country and around the world.

Rockefeller Brothers Fund

The Rockefeller Brothers Fund is a private, philanthropic foundation created in 1940 as a vehicle through which the five sons and daughter of John D. Rockefeller, Jr. could share a source of advice and research on charitable activities and combine some of their philanthropies to better effect. Since then, its grantmaking programs have been shaped by the involvement of three generations of Rockefeller family members and by the traditions of the Charles E. Culpeper Foundation, which merged with the Fund in 1999.

The Fund's major objective is to promote the well-being of all people through support of efforts in the United States and abroad that contribute ideas, develop leaders, and encourage institutions in the transition to global interdependence.

Desired Class Level:	L3, Alumni
Posting Date:	October 23, 2009
Expiration Date:	December 4, 2009
Resume Receipt:	Other (see below)
How to Apply:	Online applications are available at www.law.nyu.edu/ncpl . Please note that completed applications must be received by the NCPL no later than 1:00 p.m. on December 4, 2009.
ID:	2655

Law Clerk Position -- Judge David Ten Eyck

Minnesota District Court 9th Judicial District (Bemidji, MN)

Position Type: Full-time

Geographic Preference (s): Midwest (KY, WV, OH, IN, MI, IL, MO, MN, WI)

Description: **Job Title:** District Court Law Clerk
Salary: \$21.09 Hourly -- \$44,035.92 Annually
Job Type: Full-time
Location: Brainerd, Minnesota
County: Crow Wing County (Brainerd, Minnesota)
Division: Ninth Judicial District -- Exempt Position

The Honorable David Ten Eyck is seeking qualified candidates for a judicial law clerk position **to begin on or about December 7, 2009.**

Work involves the performance of professional legal research and other related clerical/administrative work in the preparation of memoranda, opinions, or orders for judges or court officials concerning the cases before them.

The law clerk will work on issues in all areas of the law including civil, juvenile, probate, and zoning law with an emphasis on criminal and family law.

Example of Duties:

(Any one position may not include all of the duties listed, nor do the examples cover all the duties which may be performed.)

• Reviews, studies, researches, and annotates laws, court decisions, documents, opinions, briefs, and related legal authorities.

• Prepares briefs, legal memoranda, and statement of issues involved, including appropriate suggestions or recommendations to the justice or judge.

• Compiles references on laws and decisions necessary for legal determinations.

• Confers with judge or court official concerning legal questions, construction of documents and granting of orders.

• Attends court sessions to hear oral arguments and records necessary case information; maintain records attendant to court proceedings.

Typical Qualifications:

Graduate of an accredited law school.

Experience using a Windows operating system.

Experience using Microsoft Word.

Experience using Westlaw.

Successful candidate will be required to pass a criminal background check prior to appointment.

The Minnesota Judicial Branch offers a comprehensive benefit package including vacation, holiday, and sick leave as well as medical, dental, life and disability insurance.

Desired Class Level: Alumni

Posting Date: October 20, 2009

Expiration December 7, 2009

Date:

Contact: Ms. Jill A. Hendrickson
Human Resources Coordinator
Minnesota District Court 9th Judicial District Beltrami County Courthouse 616
America Avenue NW #250 Bemidji, Minnesota 56601 United States

Resume Other (see below)

Receipt:

How to Apply: To apply, please click on this link [Law Clerk Application Form](#) to download an application form or obtain by calling (218-759-4361). Along with the application submit a letter of application, rÃ©sumÃ©, one writing sample and transcript of grades to:

Jill Hendrickson
Human Resources Coordinator
Ninth Judicial District
616 America Avenue NW, #250
Bemidji, Minnesota 56601

Applications will be accepted until position is filled.

ID: 2649

The Fletcher Fellowship

Harvard University (Cambridge, MA)

Position Type: Fellowship

Geographic Preference (s): Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: Named after Mr. Alphonse Fletcher, Sr., Fellowships are awarded to scholars, writers, and artists whose work contributes to improving race relations in American society and furthers the broad social goals of the U.S. Supreme Court's Brown v. Board of Education Decision of 1954.

Each fellowship is in the amount of \$50,000.

Desired Class Level: L1, L2, L3, LLM, Alumni

Posting Date: November 4, 2009

Expiration Date: December 7, 2009

Resume Receipt: Other (see below)

How to Apply: Applications and information are available on the Fletcher Foundation Website:

www.fletcherphilanthropy.org

Applications must be postmarked by Monday, December 7, 2009.

Professor Henry Louis Gates, Jr.
Harvard University
Chair, Fletcher Fellowship Selection Committee

Please send inquiries to GatesOffice@fletcher.com

ID: 2669

Law Clerk Position

Minnesota District Court 9th Judicial District (Brainerd, MN)

Position Type: Full-time

Geographic Preference (s): Midwest (KY, WV, OH, IN, MI, IL, MO, MN, WI)

Description: **Job Title:** District Court Law Clerk
Salary: \$21.09 Hourly; \$44,035.92 Annually
Job Type: Full-time
Location: Brainerd, Minnesota

County: Crow Wing County (Brainerd, Minnesota)

Division: Ninth Judicial District

Exempt Position

The Honorable Kristine DeMay is seeking qualified candidates for a judicial law clerk position to begin on or about December 2, 2009.

Work involves the performance of professional legal research and other related clerical/administrative work in the preparation of memoranda, opinions, or orders for judges or court officials concerning the cases before them.

The law clerk will work on issues in all areas of the law including civil, juvenile, probate, and zoning law with an emphasis on criminal and family law.

Example of Duties:

(Any one position may not include all of the duties listed, nor do the examples cover all the duties which may be performed.)

• Reviews, studies, researches, and annotates laws, court decisions, documents, opinions, briefs, and related legal authorities.

• Prepares briefs, legal memoranda, and statement of issues involved, including appropriate suggestions or recommendations to the justice or judge.

• Compiles references on laws and decisions necessary for legal determinations.

• Confers with judge or court official concerning legal questions, construction of documents and granting of orders.

• Attends court sessions to hear oral arguments and records necessary case information; maintain records attendant to court proceedings.

Typical Qualifications:

Graduate of an accredited law school.

Experience using a Windows operating system.

Experience using Microsoft Word.

Experience using Westlaw.

Successful candidate will be required to pass a criminal background check prior to appointment.

Desired Class Level: Alumni

Posting Date: November 10, 2009

Expiration Date: December 9, 2009

Contact: Ms. Jill A. Hendrickson
Human Resources Coordinator

Resume Other (see below)
Receipt:

How to To apply, download a District Law Clerk application form at
Apply: <http://www.mncourts.gov/?page=3159> or obtain one by calling 218-759-4361. Along with the application submit a letter of application, resume, one writing sample and transcript of grades to:

Jill Hendrickson
Human Resources Coordinator
Ninth Judicial District
616 America Avenue NW, #250
Bemidji, Minnesota 56601

Applications will be accepted until position is filled.

ID: 2679

Associate Attorney

Matthias Campbell Law Firm (Newton, IA)

Position Type: Full-time

Practice Area(s): All Practice Areas

Geographic Preference (s): Iowa

Description: Associate Attorney will be a general practitioner. Firm needs a licensed attorney who is ready to immediately begin practice. Some very basic accounting experience will be helpful. Associate will be expected to promptly begin practicing in local courts on family law, juvenile law, criminal law and general civil matters. Our firm also advises the local hospital and local school district. Our firm also handles real estate matters, probate and trust matters, income tax matters, and general business formation and planning. Partnership opportunity contemplated after 2 to 3 years of practice with our firm.

Desired Class Level: Alumni

Posting Date: September 11, 2009

Expiration Date: December 11, 2009

Salary Range: 40,000 - 49,999

Contact: Mr. Terry Rickers
Partner
112 N. 2nd Ave. E. Newton, Iowa 50208 United States

Resume Receipt: E-mail

Default email for resumes.: trlaw@pcpartner.net

Additional Documents: Cover Letter

ID: 2594

Patent Law Firm seeks Summer Associates, Associates and Partners

Beem Patent Law Firm (Chicago, IL)

Position Type: Full-time, Summer

Practice Area(s): Intellectual Property

Geographic Preference (s): Midwest (KY, WV, OH, IN, MI, IL, MO, MN, WI)

Description: Beem Patent Law Firm, located in downtown Chicago, seeks summer associates, associates and partners for entrepreneurial, dynamic practice of patent law and litigation. Beem Patent Law Firm offers great opportunities for professional development and advancement including extensive training, peer support, and mentoring in a small firm environment.

Attorneys will use their legal and technical expertise through preparing and prosecuting patent applications along with contributing to patent litigation and appeal cases in wide-ranging technologies. Attorneys also will gain well-rounded experience in meeting with clients, taking invention disclosures, writing and prosecuting patent applications, interviewing patent examiners, taking depositions and other discovery, communicating with counsel, writing and arguing briefs and motions, and many other exciting responsibilities.

Applicants should have top credentials, an engineering degree, a J.D. or be a second-year or third-year law student, and have law review, journal, or moot court experience, and eligible to take and/or have passed the Patent Bar Examination. Technical work experience is preferred but not necessary.

If you are interested in applying to Beem Patent Law Firm, please submit your resume.

Desired Class Level: Alumni

Posting Date: November 11, 2009

Expiration Date: December 11, 2009

Contact: Ms. Donna L. Bacso
Recruiting
53 W. Jackson Blvd. Suite 1352 Chicago, Illinois 60604 United States

Resume Receipt: E-mail, Accumulate Online

Default email for resumes.: Recruiting@BeemLaw.com

Additional Documents: Cover Letter

Requested Document Notes: Transcripts (undergraduate, graduate, and law school); Writing Samples

ID: 2681

Staff Attorneys for Fall 2010

Office of the Appellate Defender (New York, NY)

Position Type: Full-time

Geographic Preference (s): Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: The Office of the Appellate Defender ("OAD") is a non-profit indigent defense organization of 18 lawyers devoted to providing high-quality, client -centered representation to indigent defendants primarily in criminal appeals in state court and collateral proceedings in state and federal court. OAD is a unique hybrid - part law firm, part training program - that has built a national reputation for attracting outstanding lawyers and finding innovative and economical ways to serve its indigent clients.

OAD offers two-year staff attorney positions, with a possibility for a third year, to lawyers who have demonstrated top-level skills in legal research and writing, as well as a commitment to providing legal services to the indigent. The office attracts attorneys who have clerked in state and federal courts, attorneys with non-judicial post-graduate experience, and law graduates straight out of law school.

OAD's training program begins with 36 formal sessions on topic;s including all significant procedural and substantive areas of criminal law and appellate practice. Each staff attorney is intensively supervised, including "double-teaming" of each case. Under the "double-teaming" method, which is unique to OAD, the supervisor assigned to the case reads the entire appellate record, and works closely with the staff attorney to identify appellate issues and develop a theory of the case. The supervisor also edits drafts of the briefs and helps to prepare the staff attorney for oral argument. This model provides high-quality training to staff attorneys, while assuring that no client is compromised by being represented by a less-experienced attorney.

OAD is devoted to maintaining a staff of lawyers with diverse backgrounds and experiences. Every OAD staff member shares a profound commitment to public service and to defending the disadvantaged.

Salary for OAD staff attorneys is based on years of experience, and currently starts at \$50,000 for law graduates. All OAD staff receive excellent benefits.

Desired Class Level: L3, Alumni

Posting Date: November 9, 2009

Expiration Date: December 15, 2009

Contact: Ms. Carolyn Wilson
Administrative Specialist
Office of the Appellate Defender 11 Park Place, Suite 1601 New York, New York 10007 United States

Resume Receipt: Other (see below)

How to Apply: Strong preference will be given to applications received by December 15, and applications received after that date may not be considered. Interviewing of

candidates will occur in January and February. Interested applicants should submit a resume, writing sample, and cover letter. The cover letter should specifically address 1) why the applicant is interested in working at OAD; and 2) what skills or experiences make the applicant a strong candidate.

Application materials should be sent, **by mail only**, to Carolyn Wilson, Administrative Specialist.

ID: 2678

Supreme Court Assistance Project Fellowship

Public Citizen Litigation Group (Washington, DC)

Position Type: Fellowship

Practice Area(s): All Practice Areas

Geographic Preference (s): Mid-Atlantic (DE, MD, DC, VA)

Description: PUBLIC CITIZEN LITIGATION GROUP
ALAN MORRISON SUPREME COURT ASSISTANCE PROJECT
1600 20TH STREET NW
WASHINGTON, DC 20009 1001
(202) 588 1000
WWW.CITIZEN.ORG/LITIGATION/SUPREMECOURT

JOB ANNOUNCEMENT
SUPREME COURT ASSISTANCE PROJECT FELLOW

Spend one year working on Supreme Court cases for a public interest firm with a substantial Supreme Court practice. Start date approximately mid-August 2010 – mid-August 2011.

Founded in 1972, Public Citizen Litigation Group is the litigating arm of the non-profit advocacy organization Public Citizen. Litigation Group attorneys specialize in cases involving health and safety regulation, consumer rights, access to the courts, class actions, open government, and the First Amendment, including Internet free speech. We litigate cases at all levels of the federal and state judiciaries and have argued 55 cases in the U.S. Supreme Court, including four in both the 2005-2006 and 2007-2008 Terms.

To augment our Supreme Court litigation, we operate a Supreme Court Assistance Project (SCAP), named after Litigation Group founder Alan Morrison, to help small firm practitioners, lawyers for other non profit organizations, and other lawyers with little or no experience in Supreme Court litigation. SCAP provides direct assistance to lawyers before review is granted, either by helping with a petition for certiorari or a brief in opposition, and assistance in cases in which review is granted, working with the lawyers to prepare briefs and oral argument. In some cases the principal role is assumed by a Litigation Group attorney, but generally we act as co-counsel.

We are looking for a bright and energetic lawyer to coordinate the Project and work on Supreme Court cases for one year. Most, but not all, of the cases on which we work are civil rather than criminal. Most of the pre grant cases involve assistance to the party who won below, where our role is to help devise a strategy to keep the case out of the Court and thereby preserve a victory.

The fellow will review all paid cert. petitions. Working under the direct supervision of the Group's director, the fellow makes an initial judgment about whether the case is of no, little, or considerable interest to the Project, and prepares a memo on cases in which we may be interested. Additional research and analysis are often required to determine whether assertions, such as a conflict among the courts of appeals, are supportable. The fellow

then makes an initial contact with the attorney to whom help is being offered to explain the Project and the assistance that we can provide. All cases accepted by the Court for full review are considered for possible assistance by the Project. When an offer of help is accepted, one of the Group's attorneys assumes principal responsibility for the case within the office. Increasingly, we have found ways to reach out to potential petitioners who might wish to use our services as well. For a list of our current SCAP cases, see http://www.citizen.org/litigation/forms/scap_index.cfm.

The Fellow participates fully in all aspects of the Project, including working on draft briefs at the certiorari and merits stages, research and writing, and attending oral arguments. The Group provides moot courts for many advocates before their Supreme Court arguments, and another component of the fellow's job is to organize and coordinate these moot courts. The fellow also takes charge of the public persona of the Project, providing up-to-date information on key cases the Project is monitoring for both the SCAP website (<http://www.citizen.org/litigation/supremecourt>) and an e-newsletter called SCAP Watch (<http://action.citizen.org/signUp.jsp?key=1954&t=LitGroupcjp.dwt>), which provides updates before each Supreme Court conference on pending cert. petitions of public interest.

Merely listing the Fellow's job duties, however, does not capture just how fascinating the job is. The SCAP Fellowship provides a bird's-eye-view of nationally important public interest litigation and of the most significant and contentious legal issues of the day, issues that have divided courts across the country. The fellow is given the opportunity to be involved with all aspects of Supreme Court litigation—from initial strategizing to brief writing to moot courts. In addition to work on the Project, the fellow also has an opportunity to work on other Litigation Group cases. Typically, Fellows litigate at least one case during their tenure, with the assistance of lawyers in the office.

The annual salary is \$42,500, plus fully paid comprehensive health insurance (covering employee and dependents, but not the employee's spouse) and three weeks' paid vacation. Applicants should have a solid academic background, excellent writing and analytical skills, and knowledge of a wide range of subject areas that arise in Supreme Court litigation (that knowledge need not be in-depth). Ideal applicants are bright, innovative, socially adept, and self-starters. Some practical litigation experience in school or elsewhere is preferred, but not required. A strong preference will be given to those who have a demonstrated commitment to public interest work. Minorities are strongly encouraged to apply.

Applicants should send a cover letter, a resume, a list of references, a law school transcript, and a writing sample to the attention of Office Manager, at litapplicant@citizen.org or to the above address. The writing sample should be legal in nature (brief, memorandum, or research paper) and should be the applicant's own work, not a collaborative piece or something heavily edited by someone else. It can be of any length. Please send the complete document, not an excerpt.

In addition to the SCAP website, we urge job applicants to consult the Litigation Group website (<http://www.citizen.org/litigation>) for general information on the work of the Litigation Group. The application deadline is December 15, 2009, but an offer may be extended as early as November. Interviews may either be in person or on the telephone.

Desired Alumni
Class Level:

Posting September 9, 2009

Date:

Expiration December 15, 2009

Date:

Salary 40,000 - 49,999

Range:

Contact: Office Manager

1600 20th Street NW Washington, District of Columbia 20009 United States

<http://www.citizen.org/litigation>

Resume E-mail

Receipt:

Default litapplicant@citizen.org

email for

resumes.:

Additional Cover Letter, Unofficial Transcript, Writing Sample

Documents:

Requested Please include list of references

Document

Notes:

ID: 2586

Associate Attorney

Pastrnak Law Firm, P.C. (Davenport, IA 52801)

Position Type: Full-time

Practice Area(s): All Practice Areas

Geographic Preference (s): Iowa

Description: Seeking energetic associate to handle collection files and other litigation as assigned. Successful applicant will be licensed in Iowa and Illinois preferably, (current Illinois license not required but will need to be obtained) have strong work ethic and will receive immediate litigation experience.

Desired Class Level: Alumni

Posting Date: October 21, 2009

Expiration Date: December 19, 2009

Salary Range: 40,000 - 49,999

Contact: Ms. Candy K. Pastrnak
Managing Attorney
313 W. 3rd Street Davenport, Iowa 52801 United States

Resume Receipt: E-mail

Default email for resumes.: ckpastrnak@pastrnak.com

Additional Documents: Cover Letter, Unofficial Transcript

ID: 2650

2010 Vernon L. Smith LL.M. Fellowship
Chapman University School of Law (Orange, CA)

Position Type: Fellowship

Geographic Preference (s): West (CA, NV, UT, CO, MT, WY)

Description: Chapman University School of Law is pleased to announce the 2010-2011 Vernon L. Smith LL.M. Fellowship in Law and Economics

In honor of the inauguration of its new LL.M. degree programs, Chapman University School of Law and the Economic Science Institute invite applications for the Vernon L. Smith LL.M. Fellowship in Law and Economics for the 2010-11 academic year.

The Fellowship, named for Chapman's Nobel laureate professor, is designed to encourage advanced LL.M. study and research in law, economics, business and related fields. The research will be in keeping with the Institute's mission to study the function and origin of human institutions in creating social rules and order and to build and test market and management systems.

THE VERNON L. SMITH LL.M. FELLOWSHIP CONSISTS OF:

- â€¢ Full tuition grant for enrollment in the LL.M. program at Chapman University School of Law
 - â€¢ Work directly with a faculty mentor from Chapman's Economic Science Institute (ESI)
 - â€¢ ESI office work space, computer facilities, and library privileges
 - â€¢ Opportunities to present work in progress at the ESI or law school
 - â€¢ Eligibility for stipends for assisting with ESI research
 - â€¢ Eligibility for ESI grants for travel to present academic research
 - â€¢ The possibility of serving as a teaching assistant in a J.D. or undergraduate course (depending upon qualifications)
 - â€¢ Participation in the intellectual life of the ESI and the law school
-

Desired Class Level: L3, Alumni

Posting Date: October 16, 2009

Expiration Date: December 31, 2009

Resume Receipt: Other (see below)

How to Apply: For information about the LL.M. Fellowship, please contact Dr. Ronald L. Steiner at (714) 628-7356 or steiner@chapman.edu.

ID: 2646

Assistant Director of Admissions

University of Arizona, Rogers College of Law (Tucson, AZ)

Position Type: Full-time

Geographic Preference (s): Southwest (AZ, NM)

Description: Position Summary:

Working with the Assistant Dean for Admission, the Assistant Director is instrumental in achieving the recruitment and enrollment goals of the College of Law JD program. The Assistant Director plays a significant role in developing a comprehensive outreach program, overseeing the processing of applications for admission, and recruitment of admitted applicants to the College of Law. This position requires some travel and weekend work.

Duties and Responsibilities:

The Assistant Director represents the College of Law at a variety of local, regional, and national recruiting events, counsels prospective students regarding the application process, and assists in the planning and implementation of a variety of recruitment efforts on and off-campus for applicants and admitted students, including open houses, receptions, and other meetings between admitted applicants and current students, alumni, and faculty.

The Assistant Director reviews applications for admission, communicates orally and in writing with applicants and admitted students, coordinates with LSAC regarding all aspects of the electronic application process, serves as the primary liaison with the University regarding the database, and works closely with the financial aid office to ensure accurate transmittal of scholarship information. Works with the Registrar to ensure transition from admitted applicant to current student goes smoothly.

Maintain accurate records of postal mailings and issue publications. Serve as the admissions contact for international applicants and admitted students and coordinate I-20 process for enrolling JD students with International Students Office. Responsible for generating all decision letters to all applicants.

Assists the Assistant Dean for Admission with interviewing, hiring, and supervising Admissions Office staff and student workers, helps with the creation of publications for the admissions office, and assists with updating the web site. Assists the Assistant Dean of Admission in gathering and analyzing data pertinent to carrying out the duties of the Admissions Office.

Minimum Qualifications:

- Bachelor's degree
- Two years of Admissions or related administrative experience
- Strong interpersonal and communication skills
- Excellent organizational and planning skills

Preferred Qualifications:

- JD or Masters degree and three years of Admissions or related administrative experience
-

Desired Alumni Class Level:

Posting November 4, 2009

Date:

Expiration December 31, 2009

Date:

Resume Other (see below)

Receipt:

How to Apply online at

Apply: [https://www.uacareertrack.com/applicants/jsp/shared/frameset/Frameset.jsp?
time=1257351418825](https://www.uacareertrack.com/applicants/jsp/shared/frameset/Frameset.jsp?time=1257351418825)

ID: 2667

Associate Attorney

Fulton, Martin & Andres, PC (Waterloo, IA)

Position Type: Full-time

Practice Area(s): Disability, Estate Planning & Probate, Family Law, Negligence & Personal Injury, Real Property, Worker's Compensation

Geographic Preference (s): Iowa

Description: As a general practice firm, an associate will be expected to practice in many areas of the law, however, an emphasis is placed on the area of workers' compensation.

Desired Class Level: L3, Alumni

Posting Date: July 29, 2009

Expiration Date: December 31, 2009

Contact: Mr. Robert C. Andres
Attorney at Law
P. O. Box 2634 Waterloo, Iowa 50704-2634 United States

Resume Receipt: E-mail

Default email for resumes.: fmapc@qwestoffice.net

Additional Documents: Cover Letter, Writing Sample

ID: 2461

Faculty position -- Lawyering Seminar/Skills/Doctrinal

CUNY City University of New York School of Law at Queens College (Flushing, NY)

Position Type: Full-time, Academic

Geographic Preference (s): Northeast (ME, NH, VT, MA, CT, RI, NY, NJ, PA)

Description: **Title:** Law School Instructor
Location/Department: Faculty " Lawyering Seminar/Skills/Doctrinal
Position Detail: Teaching
FLSA Status: Exempt
Compensation: \$39,832-\$86,595, commensurate with experience
Web Site: www.law.cuny.edu
Closing Date: Open until filled, review of resumes begin Nov. 9, 2009

POSITION DESCRIPTION AND DUTIES

The Law School seeks applicants with a demonstrated commitment to our social justice mission for a full-time teaching position. The Law School Instructor hired in this cycle will primarily teach First-Year Lawyering Seminar, the foundational course in CUNY School of Law's nationally recognized lawyering curriculum, with particular focus on the training development of public interest/public service lawyers. Spanning all three years of law school, the Law School's lawyering curriculum was hailed by the Carnegie Foundation for the Advancement of Teaching in its 2007 Report, *Educating Lawyers: Preparation for the Profession of Law*. CUNY Law innovatively and successfully integrates students' learning of practical skills and the ethical demands of professional identity with their learning of legal theory and doctrine. The Law School's First-Year Lawyering Seminar teaches legal analysis, legal writing, professional responsibility, and other lawyering skills by integrating clinical methodology with substantive, theoretical, and doctrinal material. Using simulation exercises and hypothetical cases, students role-play lawyers, clients, judges, and/or legislators confronted by legal issues arising from material in their other first-year courses. The Lawyering Seminar focuses on the ways in which lawyers work and think in various areas of practice, with a focus on public interest law. Students develop their analytic skills by writing and revising legal documents on which they receive feedback and critiques. They also acquire new qualitative skills, such as active listening, collaborative problem solving and decision making, self-evaluation, and ethical reasoning. Students are encouraged to develop critical awareness of the social, legal, philosophical, political, and psychological content of their work. The Law School views these perspectives as central to a future lawyer's understanding of his/her status and role, including the mandates and aspirations of the New York Rules of Professional Conduct. Second-Year Lawyering Seminar and required clinical courses in the third-year build on the skills learned in the first year.

The instructor may, in accordance with the law school's needs, teach additional lawyering seminars, a doctrinal course, and/or provide academic skills instruction or other program support. This position is full-time and the instructor will be expected to teach and/or assist with the design and development of curriculum materials during the summer.

The Law School Instructor will be responsible for committee work and such administrative, supervisory, and other functions as assigned. In their first two

years of service, Law School Instructors may opt into participating in faculty meetings, pursuant to the CUNY School of Law Governance Plan. Instructors may assume other faculty governance responsibilities and serve on committees as appointed by the Dean or Committee on Committees. Upon reappointment for three or more years of continuous service, Law School Instructors may participate in governance activities without an annual opt-in process.

Law School Instructors will perform other related duties as necessary or as directed by the Associate Dean for Academic Affairs.

QUALIFICATION REQUIREMENTS

For appointment as Law School Instructor, the candidate must have demonstrated outstanding qualities of personality, character, legal ability, and commitment to public service or public interest law. S/he must have a minimum of five yearsâ€™ practice experience, excellent writing skills, and substantial experience teaching in the areas of legal writing, lawyering, and legal analysis/legal methods. Additional doctrinal teaching experience is a plus, particularly in the area of commercial law. S/he must show a willingness to cooperate with others for the good of the institution. S/he must also have a J.D. or LL.B. from an accredited law school.

QUESTIONS

Email: Susan Markus, Director of Legal Writing Center, Instructor Search Committee, markus@mail.law.cuny.edu

Desired Alumni
Class Level:

Posting Date: October 23, 2009

Expiration Date: December 31, 2009

Contact: Ms. Maureen McCafferty
Adminstrator
City University of New York School of Law at Queens College 65-21 Main
Street Flushing, New York 11367 United States

Resume Receipt: Other (see below)

How to Apply: Send cover letter and resume to:
facultyappointments@mail.law.cuny.edu

Maureen McCafferty, Coordinator of Faculty Recruitment

Please indicate the position for which you are applying

ID: 2651

In-House Attorney

Menard, Inc. (Eau Claire, WI)

Position Type: Full-time

Practice Area(s): All Practice Areas, Corporate, Disability, Employee Benefits, Employment, Litigation, Worker's Compensation

Geographic Preference (s): Midwest (KY, WV, OH, IN, MI, IL, MO, MN, WI)

Description: Menards is the Official Home Super Center of the 21st Century with stores located throughout the Upper Midwest. We are the third largest Home Improvement Center in the Country. We offer competitive wages and great benefits including Health/Life/Disability Insurance, Dental Insurance, Instant Profit Sharing, Paid Vacations/Holidays, 401k, Team Member Discount, and a Holiday Bonus.

POSITION SUMMARY:

The In-House Corporate Legal Attorney is an entry-level position that advises the company concerning legal rights, obligations, and privileges by performing the following duties:

• Legal research

- o Study statutes, decisions, and ordinances of administrative agencies
- o Interpret laws, rulings, and regulations for the company

• Legal Advice

- o Provide training to Managers regarding legal issues
- o Advise the company concerning transactions of business

• Writing reports

- o Write reports on retail store visits to provide the General Office with the necessary feedback to make improvements at the store level

• Litigation

- o Defend legal cases brought against company
- o Examine legal data to determine the merits of defending or prosecuting lawsuits
- o Conduct research, interview witnesses and handle other details in preparation for trial
- o Prepare legal briefs, develop strategies, arguments and testimony in preparation for presentation of case
- o Represent the company in legal proceedings

• Initiating collection actions.

- o Review business contracts and administer appropriate legal collection actions

• Other

- o Other miscellaneous duties that arise or are assigned by the Manager of the Legal department

POSITION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily and possess the following knowledge, skill, and/or ability:

- Â· Law degree from an accredited law school
- Â· Must currently be licensed in Iowa
- Â· Being licensed in Nebraska or Missouri a plus
- Â· Relocation to Eau Claire, Wisconsin is required
- Â· Strong written and verbal communication
- Â· Ability to work independently and produce quality work
- Â· Must be reliable, cooperative, and able to multitask

Desired Alumni
Class Level:

Posting Date: October 30, 2009

Expiration Date: December 31, 2009

Contact: Ms. Angela M Hase
HR Advisor
5101 Menard Drive Eau Claire, Wisconsin 54703 United States
<http://www.menards.com>

Resume Receipt: E-mail

Default email for resumes.: lwagner@menard-inc.com

ID: 2662

Legal Director Position

Cambridge Investment Research (Fairfield, IA)

Position Type: Full-time

Practice Area(s): Banking & Finance

Geographic Preference (s): Iowa

Description: Legal Director Position- Cambridge Investment Research, Inc., an independent Broker/Dealer, is seeking a Director, Legal in its Fairfield, Iowa, Corporate Office. A qualified candidate will have a minimum of two years legal experience, licensed in good standing with the Iowa Bar, and hold a Juris Doctorate from an ABA accredited law school. Salary is commensurate with experience and an excellent benefits package is available. All inquiries will be kept strictly confidential. To apply, please visit www.cir2.com/careers or contact us at careers@cir2.com.

Desired Class Level: Alumni

Posting Date: October 23, 2009

Expiration Date: December 31, 2009

Contact: Ms. Allison Bergman
Staffing Coordinator
PO Box 1024 Fairfield, Iowa 52556 United States
<http://www.cir2.com/careers>

Resume Receipt: E-mail

Default email for resumes.: careers@cir2.com

ID: 2653

Restructuring and Insolvency Associate

Wildman, Harrold, Allen & Dixon (Chicago, IL)

Position Type: Full-time

Practice Area(s): Bankruptcy

Geographic Preference(s): Midwest (KY, WV, OH, IN, MI, IL, MO, MN, WI)

Description: We are seeking an associate for our Restructuring & Solvency Practice Group with two to five years of experience in the areas of restructuring, insolvency and bankruptcy. Experience in substantial commercial matters is required. A strong background in secured transactions is preferred. We are also interested in speaking to individuals who have clerked for bankruptcy judges. Candidates must be licensed to practice law in Illinois.

Desired Class Level: Alumni

Posting Date: October 8, 2009

Expiration Date: December 31, 2009

Salary Range: 100,000+

Contact: Ms Susan A. Cicero
Recruiting Coordinator
225 West Wacker Drive, Suite 3000 Chicago, Illinois 60606 United States
www.wildmanharrold.com

Resume Receipt: E-mail

Default email for resumes.: cicero@wildman.com

Additional Documents: Cover Letter, Unofficial Transcript, Writing Sample

ID: 2638

Staff Paralegal Position

Cambridge Investment Research (Fairfield, IA)

Position Type: Full-time

Practice Area(s): Banking & Finance

Geographic Preference (s): Iowa

Description: Staff Paralegal Position- Cambridge Investment Research, Inc., an independent Broker/Dealer, is seeking a Staff Paralegal in its Fairfield, Iowa, Corporate Office. A qualified candidate will have a minimum of three years work related experience, and hold a bachelor's degree, certificate in paralegal studies or an associates degree in paralegal studies. Salary is commensurate with experience and an excellent benefits package is available. All inquiries will be kept strictly confidential. To apply, please visit www.cir2.com/careers or contact us at careers@cir2.com.

Desired Class Level: Alumni

Posting Date: October 23, 2009

Expiration Date: December 31, 2009

Contact: Ms. Allison Bergman
Staffing Coordinator
PO Box 1024 Fairfield, Iowa 52556 United States
<http://www.cir2.com/careers>

Resume Receipt: E-mail

Default email for resumes.: careers@cir2.com

ID: 2654

PUBLIC INTEREST ENVIRONMENTAL ATTORNEY FELLOWSHIP

Environmental Law & Policy Center (Chicago, IL)

Position Type: Fellowship

Practice Area(s): Environmental

Geographic Preference (s): Midwest (KY, WV, OH, IN, MI, IL, MO, MN, WI)

Description: The Environmental Law and Policy Center (â€œELPCâ€) seeks to hire a public interest attorney advocate who is a recent law school graduate for a one-year Environmental Attorney Fellow position in one of our Des Moines, Madison or Sioux Falls offices starting in Fall 2010. The Environmental Attorney Fellow will work on ELPC's environmental litigation and policy issues in the Midwest/Great Plains states and on related federal issues. The Fellow will begin with an orientation process in ELPC's Chicago office. The Fellowship position is potentially renewable for a second year.
RESPONSIBILITIES: Work with ELPC's Senior Attorneys on litigation and policy initiatives for ELPC's Clean Energy and Global Warming Solutions Projects, Transportation and Land Use Reform Project, and Wild and Natural Places Preservation Project activities. Assist ELPC's Executive Director on special projects. Participate as member of multidisciplinary project teams of policy advocates, communications specialists and organizers.

QUALIFICATIONS: Recent law school graduate, including attorneys who are completing judicial clerkships or have no more than two years of other legal practice. Strong academic record and excellent writing, speaking and analytical skills. Smart self-starter with track record of initiative and success. Interest in and substantive law and policy knowledge in at least one of the following fields: energy, environmental, transportation, air quality, land use and/or natural resources law. The attorney should also understand and enjoy multifaceted public policy strategic advocacy that involves media, legislative, policy analysis and organizing approaches coordinated with strong and effective legal advocacy. An inspired and demonstrated commitment to public interest advocacy and an ability to work productively as a member of a team of skilled professionals is required.

Desired Class Level: L3, Alumni

Posting Date: July 27, 2009

Expiration Date: January 1, 2010

Salary Range: 40,000 - 49,999

Contact: Ms. Kay Tamillow
Executive Assistant
35 E. Wacker Drive Suite 1300 Chicago, Illinois 60601 United States
<http://www.elpc.org>

Resume Receipt: E-mail

Default email for LawFellowship@elpc.org

resumes.:

Additional Documents: Cover Letter, Other Documents

Requested Document Notes: List of 3 references.

ID: 2499

Clinic Director

Loyola University Law School (Los Angeles, CA)

Position Type: Full-time

Geographic Preference (s): West (CA, NV, UT, CO, MT, WY)

Description: Loyola Law School, Los Angeles, is accepting applications for the Director of the Juvenile Justice Clinic. The candidate will be expected to teach, supervise and direct clinical faculty, social workers, staff, and certified law students representing youth in the Los Angeles juvenile delinquency courts.

The Center is a community legal clinic that brings public service, education and advocacy together to improve the quality of legal services provided to children in the juvenile delinquency system. The clinic provides free legal services to youth in the Los Angeles delinquency courts while providing law students with a vital skill set and the opportunity to practice in the public interest.

The Clinic Director is responsible for all litigation conducted on behalf of the Center. This includes the clinic's representation of youth in the delinquency courts and the informal traffic courts. The Director also works with our partners to identify clients to be represented by the Center for Juvenile Law and Policy. The Director is jointly responsible for creating and implementing curriculum for a year-long "live-client clinic" and class, for creating, administering, and grading final exams, for assisting students with job placement, and for supervising a post-graduate fellow and new clinical faculty hires. The Director is also expected to represent the Center at community events and participate in local committees and advocacy groups, as well as advocate for systemic change.

Candidates must possess strong written and oral communication skills and a demonstrated commitment to indigent defense. The ideal candidate should possess at least five years of relevant experience and have substantial jury trial experience. Successful teaching, student supervision and appellate experience is desirable. Candidates must be licensed to practice law in the state of California.

The salary offered is competitive and will be based on experience. Loyola Law School offers an attractive benefits package.

Loyola Law School maintains a strong commitment to diversity in its faculty. Applications from women and members of groups traditionally underrepresented in legal academia are especially welcome.

Desired Class Level: Alumni

Posting Date: November 4, 2009

Expiration Date: January 8, 2010

Contact: Ms. Roxanne Hill
Clinical Supervisor
The Loyola Law School Center for Juvenile Law and Policy 919 Albany Street
Los Angeles, California 90015

Resume Other (see below)

Receipt:

How to Applicants should submit the following:

Apply:

A cover letter describing the applicant's relevant experience, interest in clinical supervision and an explanation of how the position fits with the applicant's professional goals

Resume

Writing sample of 10-15 pages

Three letters of recommendation mailed directly to the Center for Juvenile Law and Policy from the author

Complete applications must be received by January 8th, 2010.

Please send all materials to:

Roxanne Hill
Clinic Director Applications
Center for Juvenile Law and Policy
Loyola Law School
919 Albany Street
Los Angeles, CA 90015
cjl@lls.edu

ID: 2671

Robin Nash Fellowship Program

Emory University School of Law (Atlanta, GA)

Position Type: Fellowship

Geographic Preference (s): Southeast (NC, SC, GA, FL, MS, AL, TN)

Description: The Barton Child Law and Policy Clinic at Emory University School of Law has a one year post graduate fellowship for recent law school graduates to work with the clinic on issues of child neglect and abuse. The fellowship honors late Juvenile Court Judge and former Barton Clinic Director, Robin Nash, and focuses on building the next generation of influential attorneys, judges, and community leaders specializing in juvenile law. The Robin Nash Fellowship will begin mid-August 2010 and continue through August 2011.

The mission of the clinic is to promote and protect the well-being of neglected, abused, and court-involved children in the state of Georgia, to inspire excellence among the adults responsible for protecting and nurturing these children, and to prepare child advocacy professionals. The clinic provides multi-disciplinary, child focused research, training, and support for the practitioners and policy makers charged with protecting Georgia's children.

The Robin Nash Fellow will work under the supervision of the clinic director and faculty on a variety of projects that will include, as a minimum, the following:

- Assist with supervision of clinic students with weekly and on-going assignments.
- Research and write one law review article suitable for publication or another approved writing project on a topic relating to child neglect and abuse.
- Collaborate with clinic faculty on research and policy papers.
- Participate in on-going advocacy efforts in the Georgia General Assembly and with state agencies.
- Assist with teaching the law school course Child Advocacy: The Law, the Policy, and the Players.

Qualifications: law school graduate within three years of graduation, extensive computer skills, research and writing skills, and proven commitment to public service in the area of child advocacy.

Salary: Salary is commensurate with experience. Emory University offers a competitive benefits package.

For additional information or to apply, contact:

Sherry McPeeks, Administrative Assistant
Barton Child Law and Policy Clinic
Emory University School of Law
1301 Clifton Road
Atlanta, Georgia 30322
Phone: (404) 712-4643
Fax: (404) 727-7851
E-mail: smcpeek@emory.edu
Web: www.childwelfare.net

Desired Alumni

Class Level:

Posting Date: November 10, 2009

Expiration Date: January 8, 2010

Resume Receipt: Other (see below)

How to Apply: To apply: E-mail a resume, cover letter, statement of interest and commitment to long term child advocacy, transcript, (3) references, and writing sample to:

Sherry McPeeks, Administrative Assistant
Barton Child Law and Policy Clinic
Emory University School of Law
1301 Clifton Road
Atlanta, Georgia 30322
Phone: (404) 712-4643
Fax: (404) 727-7851
E-mail: smcpeek@emory.edu
Web: www.childwelfare.net

Deadline: Applications will be accepted until the position has been filled. (Position posted November 2, 2009.)

ID: 2682

Villers Fellowship for Health Care Justice

Families USA (Washington, DC)

Position Type: Fellowship

Geographic Preference (s): Mid-Atlantic (DE, MD, DC, VA)

Description: The Villers Fellowship for Health Care Justice was created in 2005 by Philippe Villers, Founder and President of Families USA. Villers Fellows work in our health policy department and assist our organization's efforts to improve access to health coverage for all Americans, especially for low-income and other vulnerable communities. Specifically, Villers Fellows will conduct research on a range of health care policy issues, and write and contribute to publications that are relevant to current health policy debates.

In creating the fellowship, Mr. Villers aspired to develop a network of young leaders who share a passion for health care justice. The ideal candidate will demonstrate a commitment to health care justice work following their year as a fellow. Additionally, in order to encourage the development of future leaders, Villers Fellows must commit to mentoring at least one person over the course of their careers.

The application deadline for the Villers Fellowship is January 15, 2010.

You can find more information, including a downloadable application form, on our Web site: <http://www.familiesusa.org/about/the-villers-fellowship.html>

If you have any questions about the Villers Fellowship for Health Care Justice or would like to request hard copies of the application brochure, please contact me at villersfellowship@familiesusa.org.

Desired Class Level: Alumni

Posting Date: September 30, 2009

Expiration Date: January 15, 2010

Resume Receipt: Other (see below)

How to Apply: [Click here](#) for a downloadable application form in MS-Word. The following materials must be included in your application for the fellowship:

Candidates must submit the following:

- A completed application form;
- A personal statement and responses to two short answer questions; and
- A resume.

Candidates must have both of the following sent by others:

- An official copy of her or his most recent college or graduate school transcript (not required for applicants who have not been enrolled in a degree program after January 2007) sent directly from the school's registrar's office. No annotated transcripts, please.
- Three letters of recommendation from academic and/or professional

references and/or references who can attest to the applicant's community involvement, sent directly from the references themselves. Letters can be e-mailed if they are a PDF version of a signed original letter and sent from the reference's professional e-mail account.

Send your completed application form, attachments, and essay by mail to:

Families USA, Villers Fellowship, 1201 New York Avenue, NW, Suite 1100, Washington, DC 20005 or e-mail them to villersfellowship@familiesusa.org.

• Faxed, late, or incomplete applications will not be considered.

• All materials, with the exception of letters of recommendation and the official transcript, should be sent together.

• An official copy of your transcript should be mailed directly from the college/university. Letters of recommendation should be mailed by the references themselves.

• Please attach application materials with paper clips, not staples.

• Please do not submit any additional material, as it will not be reviewed.

• Application materials will not be returned to the applicant.

For more information about the Villers Fellowship, contact Melissa Rosenblatt at 202-628-3030 or at villersfellowship@familiesusa.org.

• Deadline: January 15, 2010 •

ID: 2622

Tenure-Track Professor(s)

Pepperdine University School of Law (Malibu, CA)

Position Type: Full-time, Academic

Type:

Geographic Preference (s): West (CA, NV, UT, CO, MT, WY)

Description: PEPPERDINE UNIVERSITY SCHOOL OF LAW is seeking a tenure-track law professor or professors to begin in the fall of 2010 or, with regard to potential lateral hire candidates already possessing tenure at their school, to begin in fall of 2011. Candidates may be experienced professors or new-to-teaching. The school is not limiting its search to any particular subject matter. Applicants must have a J.D. from an ABA-accredited law school, have excellent academic credentials, have a commitment to teaching and to scholarship, and support the goals and mission of the University.

The School of Law is an ABA accredited, AALS member law school located in Malibu, California. Pepperdine is a Christian university committed to the highest standards of academic excellence and Christian values, where students are strengthened for lives of purpose, service, and leadership. The School of Law welcomes applications from people of all faiths and is particularly interested in receiving applications from candidates who may bring greater racial, ethnic, and gender diversity to the faculty of the School of Law.

Pepperdine University is an equal opportunity employer.

Desired Class Level: Alumni

Posting Date: November 5, 2009

Expiration Date: January 29, 2010

Resume Receipt: Other (see below)

How to Apply: Interested persons may contact Professor Richard L. Cupp at:

Richard L. Cupp
John W. Wade Professor of Law
Pepperdine University, School of Law
24255 Pacific Coast Hwy
Malibu, CA 90263
richard.cupp@pepperdine.edu
310-506-4658

ID: 2674

Wellstone Fellowship for Social Justice

Families USA (Washington, DC)

Position Type: Fellowship

Geographic Preference (s): Mid-Atlantic (DE, MD, DC, VA)

Description: The Wellstone Fellowship for Social Justice aims to advance social justice through health care advocacy by focusing particularly on the unique challenges facing communities of color. Through this fellowship, established to honor the memory of the late Senator Paul D. Wellstone, we hope to expand the pool of talented social justice advocates from underrepresented racial and ethnic minority groups.

The ideal candidate must demonstrate an interest in health care policy and racial/ethnic health disparities. Additionally, we are looking for an individual who displays the potential to contribute to social justice work after their year of hands-on experience as a fellow.

You can find more information, including a downloadable application form, on our Web site: <http://www.familiesusa.org/about/wellstone-fellowship.html>

The application deadline for the Wellstone Fellowship is February 5, 2010.

If you have any questions about the Wellstone Fellowship for Social Justice or would like to request hard copies of the application brochure, please contact me at wellstonefellowship@familiesusa.org.

This fellowship is a year-long, full-time, salaried position at our office in Washington, DC. Each year, one candidate will be selected for this fellowship. Selected fellows will receive a compensatory package that includes an annual salary of \$38,000 and excellent health care benefits.

Desired Class Level: Alumni

Posting Date: September 30, 2009

Expiration Date: February 5, 2010

Resume Receipt: Other (see below)

How to Apply: [Click here](#) for a downloadable application form in MS-Word.

The following materials must be included in your application for the fellowship:

Candidates must submit the following:

- A completed application form;
- A personal essay; and
- A resume.

Candidates must have both of the following sent by others:

- An official copy of her or his most recent college or graduate school

transcript (not required for applicants who have not been enrolled in a degree program after January 2007) sent directly from the school's registrar's office. No annotated transcripts, please.

• Three letters of recommendation from academic and/or professional references and/or references who can attest to the applicant's community involvement, sent directly from the references themselves. Letters can be e-mailed if the letter is an attached pdf of a signed original letter sent from the reference's professional e-mail account.

Send your completed application form, attachments, and essay by mail to:

Families USA
Wellstone Fellowship
1201 New York Avenue, NW, Suite 1100
Washington, DC 20005
or e-mail them to wellstonefellowship@familiesusa.org.

• Faxed, late, or incomplete applications will not be considered.

• All materials, with the exception of letters of recommendation and the official transcript, should be sent together.

• An official copy of your transcript should be mailed directly from the college/university. Letters of recommendation should be mailed by the references themselves.

• Please attach application materials with paper clips, not staples.

• Please do not submit any additional material, as it will not be reviewed.

• Application materials will not be returned to the applicant.

For more information about the Wellstone Fellowship, contact Melissa Rosenblatt at 202-628-3030 or at wellstonefellowship@familiesusa.org.

• Deadline: February 5, 2010 •

ID: 2624

Legal Intern/Extern

Servicemembers Legal Defense Network (Washington, DC)

Position Type: Internship

Practice Area(s): Civil Rights, Employment, Litigation, Military

Geographic Preference (s): Mid-Atlantic (DE, MD, DC, VA)

Description: SLDN, a non-partisan, non-profit, legal services, watchdog and policy organization dedicated to ending discrimination against and harassment of military personnel affected by "Don't Ask, Don't Tell" (DADT), seeks legal interns for the 2009-2010 school year.

SLDN will select part-time interns for the fall and spring semesters and full-time candidates for the summer, and entertains applications from 1Ls, 2Ls, and 3Ls. The positions are unpaid, though SLDN encourages applicants to secure funded fellowships. Students may also receive credit in exchange for their services when permitted in accordance with law school policies.

Ideal candidates will have strong written and oral communications skills, strong research abilities, and demonstrated academic performance. Ideal candidates will also have military experience and experience in crisis management and client contact.

SLDN is committed to providing interns with substantial responsibility. Interns will counsel clients with attorney supervision and produce 2-3 written work products. Interns will master a substantive area of military law as it applies to lesbian, gay, bisexual, and transgender service members. Interns will obtain significant legal aid experience and may have exposure to some policy advocacy and experience with ongoing litigation.

To apply, send a cover letter and resume to:

Emily Hecht & Aaron Tax
Legal Department
Servicemembers Legal Defense Network
PO Box 65301
Washington DC 20035-5301

Email: sjd@sldn.org
Fax: (202) 797-1635

SLDN maintains a strong commitment to a multicultural environment where diversity of race, ethnic origin, gender, age, sexual orientation, gender identity, and physical ability are important institutional values.

Desired Class Level: L2, L3, Alumni

Posting Date: June 18, 2009

Expiration Date: June 1, 2010

Salary: Free / Unpaid

Range:

Contact: Ms. Sadie J. Davis
Legal Coordinator
P.O. Box 65301 Washington, District of Columbia 20035-5301 United States

Resume E-mail

Receipt:

Default sjd@sldn.org
email for
resumes.:

Additional Cover Letter
Documents:

Requested Resume and cover letter required
Document
Notes:

ID: 2434

Judge Advocate

National Guard (Multiple cities, IA)

Position Type: Full-time

Practice Area(s): Administrative, Criminal - Defense, Criminal - Prosecution, Litigation, Military

Geographic Preference (s): Iowa

Description: JUDGE ADVOCATE

Serve just one weekend a month and two weeks a year.
Making, changing and amending laws is part of our freedom; part of why we fight.
You can help make history through the legal system.

As a JAG lawyer, you won't be pushing paper or working in a stuffy environment.
You'll be leading and learning from day one.
JAG officers have a love for their country and a love of the law.

Are you a recent law grad, 3L, or attorney under the age of 32?
Looking for both a physical and mental challenge that puts you on a team like none other?

Explore the Benefits, Requirements, Training and Officer's Creed to learn more about becoming an officer in the JAG Corps at
<http://www.nationalguard.com/explore/jag/index.php>.

To find out how you can be part of our winning team, contact:
1LT Jeremy Wilcox
Jeremy.james.wilcox@us.army.mil
571-839-2082

Desired Class Level: L3, LLM, Alumni

Posting Date: October 27, 2009

Expiration Date: August 2, 2010

Contact: LT Jeremy Wilcox
1LT
106 Tanglewood Dr Henniker, New Hampshire 03242 United States
<http://1800goguard.com>

Resume Receipt: E-mail

Default email for resumes.: jeremy.james.wilcox@us.army.mil

Additional Documents: Cover Letter

Requested Document: date of birth and any previous military experience

Notes:

ID: 2658

Internship with NPR Legal Affairs Correspondent Nina Totenberg

National Public Radio (Washington, DC)

Position Type: Internship

Practice Area(s): All Practice Areas

Geographic Preference (s): Mid-Atlantic (DE, MD, DC, VA)

Description: The internship is available three times per year. The next available term is Spring 2010:

Spring term 2010: January to May

Summer term 2010: late May to early August

Fall term 2010: September to mid-December

Responsibilities include attending Supreme Court arguments, helping to cover Supreme Court cases, reading and summarizing briefs, conducting legal research, fact checking, attending press conferences, arranging and transcribing interviews, monitoring Supreme Court filings, and attending Senate and House Judiciary Committee hearings notably including Supreme Court Justice confirmation hearings. Past interns have received academic credit for their work.

Please email a cover letter, resume and list of references to Nina Totenberg at ntotenberg@npr.org. Or mail the application materials to:

Nina Totenberg
National Public Radio
635 Massachusetts Ave., NW
Washington DC, 20001

Desired Class Level: L1, L2, L3, LLM, Alumni

Posting Date: August 26, 2009

Expiration Date: August 26, 2010

Salary Range: Free / Unpaid

Contact: Nina Totenberg
Legal Affairs Correspondent
635 Mass. Ave., NW Washington, District of Columbia 20001
<http://www.npr.org>

Resume Receipt: E-mail

Default email for resumes.: ntotenberg@npr.org

Additional Documents: Cover Letter, Other Documents

Requested Document References

Notes:

ID: 2555

Attorney Wanted

Jack A. Schwartz & Associates (Rock Island, IL)

Position Type: Full-time

Practice Area(s): All Practice Areas

Geographic Preference (s): Midwest (KY, WV, OH, IN, MI, IL, MO, MN, WI)

Description: We are seeking an attorney who must be admitted in Iowa and/or Illinois for a growing Quad City law firm. We are wanting to add an attorney with experience in the following areas: immigration, family, criminal, and personal injury law. We are looking for attorney who is willing to work hard for our clients.

We offer immediate courtroom experience and are looking for attorneys with new ideas for offering legal services to the public. We do television advertising. Spanish speaking a plus.

Benefits, salary, and moving expenses are negotiable.

EOE.

Desired Class Level: L3, Alumni

Posting Date: October 29, 2009

Expiration Date: October 29, 2010

Contact: Ms. Wendy Schuchhardt
Paralegal Manager
1800 3rd Avenue, Ste. 211 Rock Island, Illinois 61241 United States
<http://www.getrepresented.com>

Resume Receipt: E-mail

Default email for resumes.: wendy@getrepresented.com

ID: 2616
